

# **EMV Device Ordering and Setup Guide**

Please read the entire guide to avoid unnecessary confusion and delays in terminal configuration.

**1.** Order your preferred Equinox device (6200M or 8500I) and bundle from one of the distributors listed below:

**POS Data** 

**Newbold Technologies** 

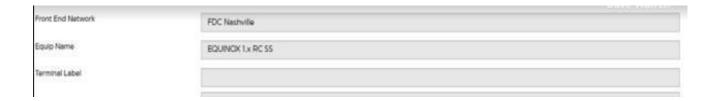




2. Once you receive the devices, obtain a VAR sheet from the processor. Fiserv (Nashville) or TSYS are supported using the below indicated configuration. Each device requires its own VAR.

#### **Fiserv**

- Specify TPPID of REQ011
- Equipment Name: Equinox 1.x RC SS



- Datawire enabled
- Close Method must be set as Host capture with a time that matches the gateway auto-batch close time



 Enable TransArmor using RSA/PKI Multi Pay. Processor tokens need to be turned on to enable recharging or refunding previous transactions.



# **TSYS**

- Request an authentication code and 5-digit zip built into the file
- Configure for Terminal Capture
- Request for Partial Authorization to be disabled on the file
- Specify tokens and Voltage need to be enabled. Processor tokens need to be turned on to enable recharging or refunding previous transactions
- **3.** \*\*IMPORTANT\*\* Once you have the terminal VAR, send an email to support@accept.blue with the following pieces of information:
  - VAR Sheet
  - Serial number (found on the back of the device). Please verify the serial number is correct.
  - Terminal type (6200M or 8500l)
  - For Fiserv-boarded merchants, provide the TransArmor token, MID, TID, and MCC.
  - Indicate if standalone mode is needed.
  - Specify whether a Compliant Surcharge or Cash Discount is needed.
  - For a Cash Discount, provide the percentage. The terminal will display the overall total and a cash price with the discount percentage deducted from the total.

- Confirm which supplier the terminal was ordered from.
   \*Note-if the terminal was ordered from POS Portal you will most likely encounter an error due to a known issue with invalid software being pre-loaded. Please notify support if an error is encountered to correct the configuration.
- Advise if terminal has been injected with a debit key
   Note: Standalone mode does not support compliant surcharge.
- **4.** Support will respond to move forward with the next steps once the terminal file has been configured.
- **5.** Power on your terminal and navigate to Desktop by hold down the button with 3 lines (on the 6200M) or the magnifying glass (on the 8500I). After about 2-3 seconds holding, you will hear a low beep, then press it twice more.



# Prevent Terminal Damage

To avoid damage, always plug the terminal into a surge protector. Connecting to the wrong power source can destroy the terminal and void the warranty.

An alternative way to access the desktop is to hit the green button to access the menu>Function>99 enter



# 6. Wi-Fi Terminals only: Setup the WIFI.

It is important to disable the ECR before trying to enable Wi-Fi.

Please follow these steps:

#### **Disable ECR**

ECR Options - Enable/Disable From default Voyager screen:
Press ENTER (Green **O** button)>Settings >ECR>Enable/Disable
ECR Processing Currently: Enable Disable?>Select Yes>Press
Green **O** button until terminal is back to main screen

#### **Connect to WIFI**

Access the Desktop: Press the Green O Button>Function>99, Enter (Green O button)>Setup>System Config>Network>Enable HTTPS, tap Next>WLAN>Select your Wi-Fi Network>Enter the

Wi-Fi password>Next>Press Enter (Green O button)> Blacklist Cleanup set to On>Next>Heartbeat set to On, Ping Interval:120 >Select DHCP

The device will attempt to connect. Successful connection will be confirmed. Retry if it fails.

Exit System Config by tapping the white **X** in the top right corner of the screen. Tap the Voyager icon.

#### **Enable ECR**

ECR Options - Enable/Disable from default Voyager screen: Press ENTER (Green O button)>Settings>ECR>Enable/Disable ECR Processing Currently: Disabled Enable?>Select Yes

Will Display ECR Connected message.

### 7. Click Setup



Select HUB Client



# **Touch Identity**



Enter the Customer ID and the HUB ID by selecting those fields.

- Customer ID is always 072601
- HUB ID is the serial number on back of the device



#### **Press Start**



**8.** Once the download has successfully completed-**TSYS** boarded terminals will prompt for the authentication code and zip.



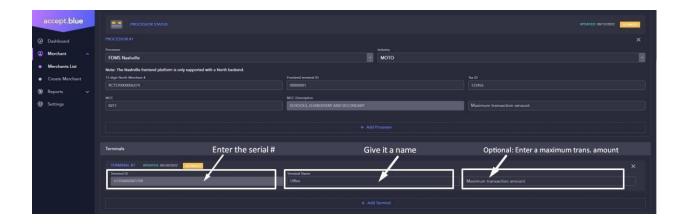
**Fiserv Rapid Connect** boarded terminals will prompt to register Datawire.



If you receive an error, please confirm with the processor that the VAR was built correctly.

**9.** At this point, all that is left for you to do is board the terminal in your ISO portal under the merchant's profile:

Login to your <u>ISO portal</u>> Merchant List> View merchant profile> Processor tab.



**10.** Under the terminals section enter the serial number (you can find the serial # on the back of the terminal) and give the terminal a unique name. Click Save.

Please test a successful transaction and batch closure to ensure all VAR data was entered correctly.

For WIFI terminals that are set up in another location, before sending it out disable the ECR connection. Menu> Settings> ECR> Disable.

Once the new WIFI is set up they should reboot the device, and it should be ready to go!